

BY-LAWS OF THE CHEYENNE FIELD ARCHERS, INC.

Article I

BOARD OF DIRECTORS

Nominations for the Board of Directors shall be made at the annual meeting or by any member in good standing by mailing such nomination to the Secretary prior to the annual meeting. Any board member must be a club member in good standing. A minimum of three (3) Board of Directors will be chosen and the maximum number of directors will be determined by dividing the previous years total membership by 50. Rounding for a whole number of directors will always be to the lower whole number. Two alternate board of directors will be chosen. Board members will be allowed to give power of proxy vote to an alternate board member. In the event of a vacancy or vacancies should an alternate not be available, a majority of the remaining members of the Board shall appoint an eligible successor(s) to serve until the next annual meeting at which time a new officer will be elected, except that if the office of President becomes vacant, the Vice President shall succeed to the position of President.

Article II

OFFICER POSITIONS

The officers of the club shall consist of the President, Vice President, Secretary, Treasurer and a minimum of three (3) Board of Directors. No two offices shall be held by the same person. Any club officer must be a club member in good standing.

The President shall be the chief executive of the club and shall preside at all meetings. The President shall appoint the chairpersons of standing committees. The President shall direct the planning of the affairs of the club subject to the advice and/or recommendation of the clubs active members. The President shall present an annual written report of the clubs activities at the annual meeting.

The Vice President shall assume the full duties of the President in his/her absence. The Vice President shall be responsible for the Bylaws, conduct of the meetings, and Roberts Rule of Order.

The Secretary shall take minutes at the Board meetings, prepare, print and mail the monthly newsletter within one week of the Board Meetings, and prepare at the direction of the Board, any correspondence with other agencies and other persons interested in the clubs activities. and keep all records and documents related to the club's business.

The Treasurer shall be accountable for all funds received, paying expenses, the preparation of the monthly and annual financial reports, and all monetary records and documents.

If the club is fortunate enough to recruit a Membership Registrar, this position shall help new members complete their applications, collect building fund and club fees turning these monies over to the Treasurer, enter the new applicants into the computer system and giving the secretary e-mail addresses. This position is not an officer and is a non-voting position.

The Board of Directors are to assist in directing the club business and functions.

An officer or the Board of Directors can hold the same office for an undetermined amount of time.

Article III

REPORT OF OFFICERS

The Secretary and the Treasurer shall make written reports of meetings and the financial condition of the Club on a monthly basis.

Article IV

RECOGNITION OF DUTIES

For recognition of their duties, all Board members and officers shall receive a Cheyenne Field Archers shirt. The four officers and 1 Board member shall also have their NFAA paid by the Cheyenne Field Archers if needed. There must be five (5) NFAA members to maintain NFAA accreditation.

Article V

DISMISSAL OF BOARD OF DIRECTORS

Any member of the Board of Directors who misses three Board meetings without substantial reason will be dismissed from the Board of Directors and be replaced by one of the two alternates selected at the annual meeting.

